



Leading safety technology for Rail Transportation

A Swiss based manufacturing company specialized in the design, development and sales of electro/mechanical components and electric traction sub-systems for the railway industry is currently recruiting a Purchasing Specialist for its factory in Prague.

PURCHASING SPECIALIST

Job content:

- Establish and follow the given purchasing portfolio
- Determine the supplier panel according to the Purchasing strategy and the purchasing category concerned
- Ensure the long-term procurement
- Negotiate the global costs (price, delivery terms, payment terms)
- Responsible for the purchasing documentation
- Maintaining supplier relationships and searching new suppliers channels
- Maintaining and updating of suppliers database
- Effective and incessant supplier communication and cooperation with internal units
- Ensure compliance with all internal control and production guidelines

Requirements:

- University/secondary education preferably in technical/economic field
- Minimum of 2 years experience in similar position in an international environment, preferably in manufacturing sector
- Result and detail oriented person
- Focused on quality and process efficiently
- Good communication skills
- Fluency in Czech and English both oral and written, French would be a plus
- Experience with an ERP (ideally ORACLE) would be highly appreciated
- Skilled user of MS Office
- Ability to work under pressure and meet strict deadlines

Our offer:

- Challenging position within an international company
- Competitive remuneration
- Interesting package of other benefits (pension insurance etc.)

Start: ASAP

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